Welcome to French 1020. The following pages outline the general information and policies for this course. Please read them over carefully and keep them for your reference throughout the semester.

This information is also available on the Department of Foreign Languages’ website.

**Course Description and Objectives:**
French 1020 is the second semester course in the elementary French language and culture sequence at the University of North Texas. Building on French 1010, it is a continued introduction to the French language and to the Francophone world. The course is designed to help you improve your listening, speaking, reading and writing skills in French. By the end of the semester, you should be able to interact successfully on a basic level, as well as to understand the main ideas of what you hear, see and read in French and to express yourself clearly in written French. In addition to these linguistic skills, you will also gain a deeper understanding of the diverse aspects of French-speaking cultures.

**Eligibility:**
This course is designed for students who have passed French 1010 at UNT or who have tested into this level on the placement exam. *Each student is required to show proof of eligibility to the instructor before Friday, Jan 24th.* If you took French 1010 at UNT, documentation showing that you successfully completed 1010 will suffice (transcripts, grade report, etc.) If you did not take 1010 at UNT, you will need to provide your instructor with the course approval form from the Foreign Languages department showing placement into 1020.

If you do not have proof, you must drop yourself to receive a refund. If, after Monday, Jan. 27th, you have not shown proof, nor dropped yourself from the course, you will be administratively dropped, *without a refund.*

**Texts:**
Required: textbook, workbook/lab manual, activity CD-Rom and student audio CD.

**Course Organization:**
This is a four credit-hour course that meets four times a week. Additionally, you are required to register for an additional one-hour lab class per week. These two classes are coordinated to maximize your opportunity to achieve the targeted level of proficiency in French. Because exposure to and practice in French is essential to successful acquisition, these courses will be conducted mostly *in French.* Although you are not expected to understand every word, through repeated exposure you will find that you understand increasingly more as the semester progresses. So relax, and make every effort to use only French in the classroom.

<table>
<thead>
<tr>
<th>Class</th>
<th>Lab Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Times &amp; Location</td>
<td></td>
</tr>
<tr>
<td>Instructor’s Name</td>
<td></td>
</tr>
<tr>
<td>E-mail address</td>
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<tr>
<td>Office Hours &amp; Location</td>
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GRADING SCALE:
Your grade will be calculated according to the following scale. Please note that grades are not curved and that there is no extra credit awarded in French 1020. The total number of points possible = 1000.

\[(1000-895) = A \quad (894-795) = B \quad (794-695) = C \quad (694-595) = D \quad (594-0) = F\]

Corresponding percentages on any individual assignment or exam are equal to a letter grade. For example, 89.5% and above is an A; 79.5% to 89.4% equals a B; etc.

GRADE DISTRIBUTION:
Grades for French 1020 are distributed as follows:

<table>
<thead>
<tr>
<th>Class:</th>
<th>Oral classwork: 10pts/week x 13 wks</th>
<th>130 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework &amp; Quizzes</td>
<td></td>
<td>135 points</td>
</tr>
<tr>
<td>Chapter Tests</td>
<td>100pts each x 5</td>
<td>500 points</td>
</tr>
<tr>
<td>Final Exam</td>
<td></td>
<td>150 points</td>
</tr>
<tr>
<td>Lab: Participation/Attendance: 5pts/week x 13 weeks</td>
<td>65 points</td>
<td></td>
</tr>
<tr>
<td>Composition</td>
<td></td>
<td>20 points</td>
</tr>
</tbody>
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ORAL CLASSWORK:
Since regular oral practice is essential for improving proficiency in a foreign language, daily attendance and active participation are necessary for your success in French 1020. (Also see attendance policy below.)

Your instructor will evaluate your in-class oral coursework on a daily basis, excluding the first and last week of class. A weekly grade will be recorded, based on the average of your daily performance in the following categories: 1) Use of French; 2) Interaction in group-work and whole class activities; and 3) Preparation for class activities.

The weekly grade assigned will be based on the following scale:

<table>
<thead>
<tr>
<th>Class</th>
<th>Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speaks only French and often, excellent participation in all activities, very well prepared</td>
<td>10 5</td>
</tr>
<tr>
<td>Speaks only French but less often, good participation in all activities, well prepared</td>
<td>9 4.5</td>
</tr>
<tr>
<td>Speaks mostly French and often, good participation, adequate preparation</td>
<td>8 4</td>
</tr>
<tr>
<td>Frequent use of English, average participation, adequate preparation</td>
<td>7 3.5</td>
</tr>
<tr>
<td>Present in class, more English than French, minimal participation, unprepared</td>
<td>6 3</td>
</tr>
<tr>
<td>Present in class, did not speak, no participation</td>
<td>5 2.5</td>
</tr>
</tbody>
</table>

Tardiness: Students are expected to be in their seats before the time class is scheduled to start. A tardiness penalty of $\frac{1}{2}$ point will be deducted from your weekly participation grade for each day in the week that you are tardy to class.

Absence: For each unauthorized absence during the week, 2 points will be deducted from your weekly participation grade. (See Attendance policy for definition of authorized absences.)
**HOMEWORK/LAB EXERCISES/QUIZZES:**

The attached syllabus outlines the order of the material to be covered in this course. You will be given an assignment each day that will prepare you for the next day’s activities. You are expected to prepare the assigned material and homework before coming to class. Failure to do so will result in a lowered class participation grade.

Additionally, you should complete all of the lab exercises in the Lab Manual (in your Workbook) corresponding to the chapters covered in class. Your instructor will provide you with audiotapes of the lab exercises at the beginning of the semester. These audiotapes are made available at no charge by the FLLC. Please return the tapes to the FLLC (Lang 108) at the end of the semester unless you would like to keep them for future reference.

On occasion, your instructor may give a short quiz in class. These quizzes may be either announced or unannounced.

When collected, homework/lab exercises/quizzes will be graded using the following scale:

- 5 = Flawless work: Content displays perfect accuracy
- 4 = Good work: Content displays good accuracy (very few avoidable errors)
- 3 = Average work: Content displays adequate accuracy (few avoidable errors)
- 2 = Minimally acceptable work: Content contains numerous avoidable errors
- 1 = Unsatisfactory work: Incomplete work or displays little/no evidence of learning

**COMPOSITIONS:**

In addition to several shorter writing assignments given throughout the semester, you will also have the opportunity to write one longer composition (*une rédaction*). This composition will be written in your lab section using *Système-D*, a computer program designed to assist with writing in French. (*Système-D* is available in the Foreign Language Learning Center (FLLC) in LANG 106, and in the General Access Labs on campus.)

Your lab instructor will provide more specific information about the composition as the date approaches.

**TESTING:**

There will be five chapter exams and a final exam administered in the your 4-day class. They are designed to evaluate your progress in French in the areas of listening, reading, writing and cultural knowledge. Each chapter test will be worth 100 points. The dates of these exams are listed on the syllabus. The final exam, worth 150 points, will be cumulative but with a focus on Chapter 12 material.

**ATTENDANCE POLICY:**

Regular and punctual class attendance is required in this course. With the appropriate documentation described below, the following 3 cases are considered authorized absences.

**Absence due to participation in a sponsored activity.** Absences due to participation in sponsored activities must be approved in advance by the chair of the Department of Foreign Languages and by your academic dean. Within 3 days after the absence, you must obtain authorized absence cards from the Dean of Students for presentation to your instructor.

**Absence for religious holidays.** Absences due to the observance of a religious holiday are authorized only if the religion is officially recognized by the University and you have notified your instructors of the date of the absence within the first 15 days of the semester (i.e., on or before February 3.) Notification must be in writing, with receipt of the notification acknowledged and dated by your instructors.
Absence due to illness, family emergency, etc. Absences due to illness, death in the family or other emergencies will be authorized ONLY if you contact your instructor immediately and you provide proof that the absence was unavoidable (a physician’s statement, accident report, obituary, service bulletin, etc.) within 3 days after the absence.

All other absences will be considered unauthorized and missed work will not be accepted.

MAKE-UP POLICY:
Chapter Exams. If you must miss a chapter exam, you must contact your instructor IMMEDIATELY and provide the appropriate documentation (as outlined above) within 3 days after the absence. For those individuals whose absences are authorized and approved by the Coordinator of Beginning and Intermediate French, a make-up exam will be authorized.
Final Exam. An alternative final exam is given only in cases of conflict with other scheduled final exams. Appeals to reschedule a final exam must be made to your academic dean.
Daily Work. All other work may be made up at the discretion of your instructor.

STUDENTS WITH LEARNING DISABILITIES:
The Department of Foreign Languages follows the ADA guidelines and related university policy for accommodating students with disabilities. Students who have disabilities that are covered by the American with Disabilities Act need to be properly registered with the Office of Disability Accommodation (University Union, Suite 324; 565-4323.) The ODA will issue a Special Accommodation Request Form that the student must present to their instructor within the first week of class.

ACADEMIC AND PERSONAL MISCONDUCT:
The Department of Foreign Languages and Literatures fully supports and enforces all university policies regarding academic misconduct (cheating, plagiarism, fabrication, etc.) and personal misconduct (disruptive behavior, incivility, etc.) as outlined in the “Code of Student Conduct and Discipline” - available in the Undergraduate Catalogue and online at www.unt.edu/csrr. Please be certain that all of the work you submit in French 1020 is your own. If you have questions about what constitutes academic misconduct in the context of French 1020, ask your instructor or contact the Coordinator of Beginning and Intermediate French.

COORDINATOR OF BEGINNING AND INTERMEDIATE FRENCH:
If you have any questions or concerns during the semester that your instructor cannot address, please contact the Coordinator of Beginning and Intermediate French, Dr. John Moses (Language Building, office 405F; tel. 565-2590.)

Bienvenue au cours de français 1020.
Nous vous souhaitons un très bon semestre!